

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –April 9th, 2024

On **April 9th, 2024**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:01pm. **Roll Call:** Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 24-054

Moved by council Scheff, seconded by council Hanisch for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 24-055

Moved by council Hanisch, seconded by council Scheff for approval of the March 12th meeting minutes, the March 20th Special BOE meeting minutes, and the March 20th Special meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Guest Curtis Hahn presented the idea of installing pickle ball courts in Montrose. Curtis laid out 4 options within the current tennis/basketball court areas and explained the benefits to the community to have this done.

Action 24-056

Moved by council Vogel, seconded by council Hanisch, for approval to purchase 1 scoreboard for the Softball Field with the remainder of the insurance claim funds from 2022. The Montrose Youth sports will pay for \$1000 of the cost of the scoreboard. **Roll Call:** All favored no opposition. Motion carried.

Guest Jeff Hanisch presented pricing quotes for pool house epoxy floor covering and interior painting in the building. Jeff presented epoxy colors with his bid from Hardy Construction Co. and a paint sample from Sherwin Williams. Jeff has organized a time-frame to get both the floor and painting done prior the opening day of the 2024 pool season. A team of people have come together to donate their time to paint the interior pool house as well as the northwest bathroom in the pool house. These projects would be funded by the recent fundraising efforts from the Sons of the American Legion Montrose.

Action 24-057

Moved by council Vogel, seconded by council Scheff, for approval to accept the epoxy floor pool house project with Hardy Construction Co. bid and to accept the Sherwin Williams paint estimate to have volunteers paint the interior pool house based off the Sons of the American Legion fundraiser gift. **Roll Call:** All favored no opposition. Motion carried.

Guest Sean Hegyi from SECOG discussed options for an updated Fence Ordinance for Montrose. Sean and the council discussed location setbacks, height restrictions, and fencing style options. Residential fencing versus Business fencing standards were also discussed. Ordinance 2024-006 Fences will be presented in May's council meeting.

Zoning on property: 202 W Main Street was discussed between SECOG and city council members. A letter will be drafted to the property owner explaining the permitted use of the property and zoning expectations in compliance with Montrose City Zoning Ordinances and Comprehensive Plan.

Resolution 2024-004 proposed a utility billing rounding factor rate change in the Banyon billing software. This is to follow up with citizen Shelburg 's request for a change in billing by the gallon instead of by the 1000 gallon, and to reconcile citizen water billing accounts. The council response was to deny the resolution request and keep the billing factor and rates the same due to the simple fact of the city having to purchase water from Kingbrook and how we are billed by them. The city has to maintain a threshold for a water budget to be able to purchase water from Kingbrook monthly. Due to our population size, it takes every citizen in town to purchase water from Kingbrook.

Resident Bellin was present, but chose not to speak regarding his agenda item request.

OLD BUSINESS:

Action 24-058

Moved by council Scheff, seconded by council Hanisch, for approval to paint the exterior pool house color: Sunbeam. **Roll Call:** All favored no opposition. Motion carried.

Action 24-059

Moved by council Vogel, seconded by council Scheff, for approval of 2nd Reading of Ordinance No. 2024-003 Zoning standards for Sheds. **Roll Call:** All favored no opposition. Motion carried.

Action 24-060

Moved by council Hanisch, seconded by council Vogel, for approval of 2nd Reading of Ordinance No. 2024-004 Zoning standards for Garages/Shouses. **Roll Call:** All favored no opposition. Motion carried.

Action 24-061

Moved by council Scheff, seconded by council Hanisch, for approval of 2nd Reading of Ordinance No. 2024-005 Zoning standards for Decks. **Roll Call:** All favored no opposition. Motion carried.

Action 24-062

Moved by council Hanisch, seconded by council Vogel, for approval to print Zoning brochures to better communicate zoning expectations to the public on Sheds, Garages, Houses/Shouses, Decks and Fencing. **Roll Call:** All favored no opposition. Motion carried.

Action 24-063

Moved by council Hanisch, seconded by council Scheff for approval of Resolution No. 2024-003 to start the process of applying for the LWCF Grant with a 50/50 match for added playground equipment for Montrose spending a maximum amount of \$140,000 using the ODELL MM account. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports reviewed.

SECOG pre-disaster mitigation meetings involve community involvement and participation for FEMA reimbursement. There are 4 meetings held in Salem over the course of the summer that need Montrose attendance. Council Scheff and Vogel will try to attend a meeting as well as the city FO.

Action 24-064

Moved by council Hanisch, seconded by council Vogel, for approval of the 2023 Annual Report performed by Schoenfish & Co and filed with SD Legislative Audit and published in the Salem Special. **Roll Call:** All favored no opposition. Motion carried.

FO will publish the Vegetation control ORD 3.0110 Section C to stay in compliance with city ORD. This ordinance allows application of special property assessments be filed with the county if necessary against citizens who are in violation of vegetation nuisances.

Election petitions may be filed starting April 9th through May 10th by 5:00pm in city hall. If there is an election, the city will combine elections with the school on June 18th 2024.

Action 24-065

Moved by council Hanisch, seconded by council Scheff, for approval of Sign Design price quote for new site markers in campground and way finding signs to be made. **Roll Call:** All favored no opposition. Motion carried.

Campground host job description discussed by council. Council Hanisch will reach out to job applicant and FO will repost the Host position to see if any more applications come in for this role.

DEPARTMENT REPORTS

Action 24-066

Moved by council Vogel, seconded by council Hanisch for approval to surplus city property items: eight (8) bar stools and four (4) picnic tables located in the OFC Bar building and the grader blade. **Roll Call:** All favored no opposition. Motion carried.

The city grader blade will be advertised with a sealed bidding process as it has a value of over \$500.

Maintenance Hanisch will rent a stump grinder to finish cleaning up the parks/rec and campground areas.

Action 24-067

Moved by council Hanisch, seconded by council Scheff, for approval of FO to order pool chemicals for the 2024 pool season. **Roll Call:** All favored no opposition. Motion carried.

Council discussed the need to attend a school board meeting to better coordinate with the athletic director on sport schedules/teams using city ball fields in the spring. Water to fields don't typically get turned on until early May to protect city water lines and assets. If water is needed sooner, plans need to be made and agreed on ahead of time with both parties.

Maintenance Hanisch discussed the need with the asphalt on main street; the gutter to be cut out and ran toward the south on 1st Ave because it is causing erosion issues near the shop and the elevator. The council agreed with this need.

Hearing of those present: Citizen Bellin has a tree cutting project that may block the road for a bit as he is cutting down a maple tree that was destroyed in a recent wind storm. The council did not see a problem with this, as Bellin is to use road blocks to block the road temporarily (a few hours) while the project is underway.

Council discussed water tower cleaning and inspection price quotes between Maguire Water and Great Plains Structures. Tower cleaning needs to be done every 3 years and inspections every 5 years as recommended by the DANR and SD Rural Water team. This preventative maintenance protects our tower infrastructure and our citizens. When this is scheduled, the tower will have to be drained and water usage by citizens will have to cease for a few hours. Appropriate notification will be given to citizens prior to that water usage hold.

Action 24-068

Moved by council Hanisch, seconded by council Vogel, for approval to accept Great Plains Structures price bid in the amount of \$3,500 for the cleaning and inspection and possible \$2,600 for anode replacement if needed. **Roll Call:** All favored no opposition. Motion carried.

Action 24-069

Moved by council Vogel, seconded by council Scheff for approval to charge \$25 an hour, per lesson for private swimming lessons for the 2024 swimming season. Rates will be added to the January 2025 rate resolution for review. **Roll Call:** All favored no opposition. Motion carried.

Action 24-070

Moved by council Scheff, seconded by council Hanisch, for approval to approve the updated pool policy for 2024 with changes in regards to: capping the maximum number of kids in each level for swimming lessons for the safety of our patrons and number of shifts required for lifeguard certification reimbursements. **Roll Call:** All favored no opposition. Motion carried.

Pool applicants for 2024 include 3 pool managers, 2 swim instructors, and 8 lifeguards so far. Pool applications will no longer be accepted after June 1st, 2024.

Pool opening day is scheduled for May 24th, 2024. Advertising for opening day and swimming lessons will be posted on our website and on Facebook.

Action 24-071

Moved by council Vogel, seconded by council Hanisch, for approval to open a Money Market account for the Pool Donation Fund-raiser from the Sons of the Legion to keep funds separate from general fund. **Roll Call:** All favored no opposition. Motion carried.

Council discussed complaint filed with the city regarding a dog that destroyed city property by chewing on swings at the softball field. A fine will be issued to dog owner Ball in the amount of \$300 for destruction of city property.

Council discussed upcoming tree planting day and citywide cleanup day plans.

FO stated the city needs Liability Insurance policy from the new office bar lease agreement signed end of March.

End of month bank account balances reviewed by council.

APRIL VOUCHERS:

PAID Between Meetings

29477e	FEDERAL TAX PAYMENT	3/15/24	\$607.83	Payroll Taxes
29478e	FEDERAL TAX PAYMENT	3/29/24	\$626.13	Payroll Taxes
29482e	FEDERAL TAX PAYMENT	4/9/24	\$1,235.12	Payroll Taxes
30189	MCI	4/1/24	\$49.74	Office Long Distance calling monthly bill
29481e	Petty Cash Withdrawal for Pool	4/4/24	\$500.00	Admissions/Concessions
29480e	SD DLR	4/9/24	\$4.15	2024 Quarter 1 DLR Reporting
29479e	SD DOR	4/2/24	\$239.97	Garbage Tax Reporting for March

PAID at Council Meeting

30206	A&B BUSINESS	4/9/24	\$241.31	Monthly IT Service; Printer Contract
30190	ADDY DISPOSAL	4/9/24	\$3,064.00	Monthly Garbage Fee
30191	BADGER METER	4/9/24	\$37.06	Monthly Network Usage Fee
30192	BANYON DATA SYSTEMS	4/9/24	\$1,089.00	Annual UB; Vault Support
30208	CAMPSPOT	4/9/24	\$120.00	Monthly Reservation Fees to Campspot
30193	C & B SIOUX FALLS	4/9/24	\$456.31	New Weed wacker for Campground/Parks
30194	CITY OF MONTROSE	4/9/24	\$2.65	Monthly UB Bill
30209	DAKOTA PUMP	4/9/24	\$780.00	Annual Cloud9 Fee-Liftstation
30210	DAKOTA PUMP	4/9/24	\$776.02	Lift Station Float Replacement May 2023 bill
	DAKOTA PUMP	4/9/24	\$2,525.08	Generator Issues during Sewer Project 2023

30211				
30195	GOLDEN WEST	4/9/24	\$128.20	Monthly Office Phone Bill
30196	KINGBROOK RURAL WATER	4/9/24	\$3,596.25	Monthly Water Purchase-Usage
30197	MCCOOK CO. AUDITOR	4/9/24	\$1,570.84	Monthly Sheriff Fee
30198	MENARDS	4/9/24	\$558.10	Pool Chem room; Shop supplies; Camp stumps; ofc
30207	MIDAMERICAN ENERGY	4/9/24	\$265.84	March Usage
30199	MONTROSE GAS PLUS	4/9/24	\$207.51	Fuel for city equipment
30200	NEW CENTURY PRESS	4/9/24	\$367.96	Election; Zoning; BOE; Minutes
30201	ORLAND COLONY	4/9/24	\$138.37	OFC Bar water heater repair
9/8/1982	SCHOENFISH & CO, INC.	4/9/24	\$2,300.00	2023 Annual Report Preparation
30203	SD RETIREMENT SYSTEM	4/9/24	\$1,070.78	March 2024 Reporting
30204	SOUTHEASTERN ELECTRIC COOP	4/9/24	\$2,059.55	Monthly Electric Bill
30205	US BANK	4/9/24	\$11,703.04	Loans: DW1 and CW2
	TOTAL PAID:		\$36,320.81	

Payroll

	City Council Members		\$3,450.00	Quarterly Payment-Paid in April
	Finance Officer		\$6,115.38	3 pay periods - March
	Office Admin		\$720.00	3 payperiods - March
	Certified Operator Temp.		\$100.00	Monthly March
	Maintenance		\$37.38	Monthly March
	Maintenance Technician		\$2,807.50	3 pay periods - March
	TOTAL SALARIES:		\$9,780.26	
	GRAND TOTAL:		\$46,706.19	

Action 24-072

Moved by council Hanisch, seconded by council Vogel, for approval of bills paid between meetings and bills paid at council meeting with the EXCEPTION of the Dakota Pump invoices: \$776.02 and \$2,525.08 payments as the FO is working with DGR on past sewer project expenses/warranty. **Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: none

Action 24-073

Moved by council Vogel, seconded by council Scheff to **Adjourn** at 9:20pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____
Publish Date: _____